

Annual Report 2021

Portage District Library's Mission:

To inspire learners, enrich lives, and empower our community.



2021 at a Glance:



Construction / Temporary Location

We began the year by kicking off our Building Renovation Project to update infrastructure and expand the building to accommodate our growing community. We chose to temporarily relocate during the construction process to maintain a safe environment, eliminate random or unexpected closures, and drastically decrease construction time. Services at our temporary location include continued access to the majority of our collection, as well as our computers, Wi-Fi access, copy/print/ scan/fax services, and limited in person programs. Construction

at 300 Library Lane is scheduled to be completed April 2022.



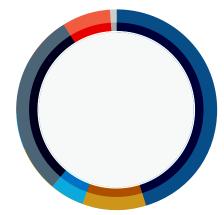
The budget for the Building Renovation Project is \$10,585,427. The project is being funded through various sources. The Library sold \$7,000,000 of bonds in June of 2021 at an interest rate of 0.84%, payable over 8 years. This funding, along with budgeted funds in Fiscal Years 2021 and 2022, and funds set aside from prior years and earmarked for this project, will allow the Library to completely fund this project with minimal impact to future budgets.



Financial Report



Total Expenditures \$5,467,468





CREATION **STATION**

Creation Station

While at our temporary location, we introduced a new service we're calling the Creation Station. At the Creation Station, you can use either a Windows or a Mac computer to digitize a variety of media, including photos, slides, and VHS cassette tapes. Each station also includes the complete Adobe Creative Cloud Suite. Our renovations include plans to house the Creation Station in a Makerspace.

	Library Millage	90.43%	Operating Expenditures	45.44%
	State Aid	6.99%	Library Collections	10.18%
	Penal Fines	1.08%	Building Overhead	5.57%
	Fines & Fees	0.20%	Capital Expenditures	30.09%
	Other Revenue	0.75%	Funding Future Initiatives*	7.70%
	Grants & Donations	0.54%	Bond Payment	1.02%

*Future Initiatives include open purchase orders associated with Library expenses and open construction contracts related to the Library expansion and refurbishment project.

2021 Library Board

Michele Behr - Chair | Carol Bale - Vice Chair | Ken Baker Jeanne Friedman | Tom Vance | Donna Vander Vries | Linda Whitlock