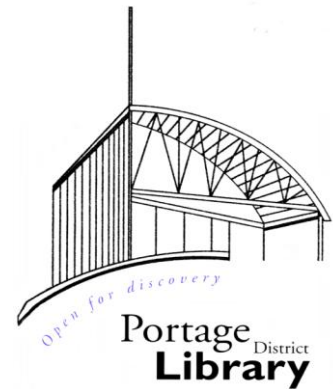


eBooks On Your Kindle – Step-By-Step Instructions

These instructions will work with Kindle or any Kindle app



A. Start

- Go to <http://ebooks.mlcnet.org>
- Click on Login in the upper right hand corner
- Select “Portage District Library” from the dropdown menu
- Enter your library card number (with no spaces)
- Click : Login

B: Getting Books:

- Search or Browse for a book
- When you find an eBook that available in a Kindle format...
- Click: Available – Add to bookbag
- Click: Proceed to checkout
- Choose your lending period (7 days or 14 days)
- Click: Confirm Checkout
- Click: Get for Kindle (it will bring you to a new page-Amazon)
- Click: Get Library book
- If you have not already done so, sign in to your Amazon account using your Kindle username and password.
- Choose the device that you want it sent to in the dropdown menu (choose Cloud Reader for Kindle apps)
- Click: Continue
- If you Kindle has wireless capability, then it will be downloaded the next time that you connect to wireless internet. If you're using an app, open the App when connected to wifi and check your “Archived items”

C. If You Can't Download Wireless to Your Kindle

- You'll get a message saying that you'll need to transfer your book via your USB
- Click “Download Now”
- Click “Save File” when the message box pops up. Remember where you saved your file
- Plug in you Kindle to your computer
- Open your “My Computer” on Windows (not necessary on Mac)
- Double click “Kindle” (on the Mac Desktop – under “My Computer” in windows)
- Double click on “Documents”
- Drag and Drop your book file in the documents of your Kindle
- Eject your Kindle (using safely eject hardware on PC or dragging to Trash on a Mac)

Some notes about downloading to a Kindle:

- To return a book, go to “Manage my Kindle” at Amazon.com
- When your loan period is up (or when you return a book)
 - You'll get an email telling you that your loan has ended (to your Amazon registered email)
 - You'll get a notice on your Kindle telling you that your loan has ended
 - The book will no longer be available on your Kindle/device

Portage District Library
answerline@portagelibrary.info
269.329.4544
Ask for the Adult Information Desk