



## Annual Report 2016

**Portage District Library's mission is:**

To inspire learners, enrich lives,  
and empower our community.

# BUILDING ON OUR LEGACY: Rooted in the Past

## EXECUTIVE SUMMARY

For over 50 years, the Portage District Library has been a focal point in our community. Our library staff are eager to match each patron to the collections, services or programs they are looking for. On an average day, we see 2,000 people walking through our doors. We are honored to participate in the creation of an entertaining and educational environment for our community. The needs of our patrons continue to change, and we believe it is important for our library to be prepared to meet those needs with innovation.

Staff and Library Board have been working diligently together for over a year on a Strategic Plan to guide the future direction of the library. This has included a refresh on mission, vision, and values for our library.

**Our Mission:** To inspire learners, enrich lives, and empower our community.

**Our Vision:** Unlocking infinite possibilities through unlimited resources for all members of our community.

We want to add value to our community and we are proud of our achievements during 2016. The Portage District Library eagerly looks forward to more things to come in the future!

*Christy Klien,  
Library Director*

## 2016 Library Board

Alisha Siebers, Chair | Michele Behr, Vice Chair | Stephanie Brown  
Betty Lee Ongley | Martha Pacheco | Donna VanderVries | Joe Yantis

Contact the Library Board Chair via the form on our website:

[http://portagelibrary.info/about/board\\_staff/board\\_comment\\_form/](http://portagelibrary.info/about/board_staff/board_comment_form/)

# Growing Towards Our Future

## Core Values

### **Accountability**

We take responsibility for the stewardship of our materials and facilities.

### **Confidentiality and Privacy**

We protect user privacy and confidentiality as paramount to our patrons' right to intellectual freedom.

### **Customer Service**

We provide an excellent library user experience to all. We embrace training opportunities and library user feedback.

### **Education and Lifelong Learning**

We encourage lifelong learning and literacy for every member for our community through educational programs and materials.

### **Equal Access**

We respect the right of all patrons to have equal access to the world's ideas.

### **Excellence**

We are relentless in our effort to understand our communities, collections and our users.

### **Inclusivity**

We are committed to providing a full spectrum of resources and services to the community we serve.

### **Innovation**

We continually seek out new technologies and materials, and embrace new ideas. We encourage better solutions and creativity.

### **Intellectual Freedom**

We encourage the right of every individual to seek and receive information and entertainment from all points of view.

### **Partnerships**

We actively seek out ways to work with members of the community and other organizations. We can all do more if we do it together.

### **Play and Inspiration**

We model the joy of discovery and community.

### **Respect and Kindness**

We respect all backgrounds and will assist our patrons with kindness.

### **Safety**

We value creating a safe environment for all to enjoy.

# New In 2016

In 2016, we saw some exciting new additions to the Library that will help us serve our community better!



## BookBike

With our BookBike, we were able to take everything you love about the Library on the go! We hosted storytimes in the park, attended local events, and used the bike to reach out our community.



## GeekFest

GeekFest is a comic book, gaming, and cos-play convention we helped launch this year in collaboration with a few other libraries in the area that featured local artists, authors, and local gameshops.



## Harwood Community Conversations

We began to engage our community using the Harwood Community Conversation method in order to discover the aspirations of those living in Portage. We will continue this project into 2017.



lynda.com

## Lynda

With your library card you now have free access to Lynda.com, an online learning platform with top-quality online courses taught by industry experts in five different languages.

# Coming In 2017

In 2017, we will pursue new ways to expand the library's reach beyond our walls!



## Wireless Upgrade

We will upgrade our wireless internet to provide you with a fast and secure connection to help you access a world of information.



## Mobile Hotspots

In 2017 a new pilot program will be launched to circulate Mobile Wireless Hotspots, devices that allow you to connect to the internet anywhere.



## Cash & Credit at Self Checkout Machines

An upgrade will take place that will allow you to pay fines and fees at the Self Checkout machine.



## ESL & ELL Expansion

PDL is committed to expanding our World Languages collection and to engaging with local English as a Second Language and English Language Learners organizations.

# 2016 at a Glance

Items Borrowed  
859,978

Books &  
Magazines  
62%

Movies, Music,  
Audiobooks  
24%

eBooks &  
eAudioBooks  
13%

Games  
1%

New card holders  
3,618

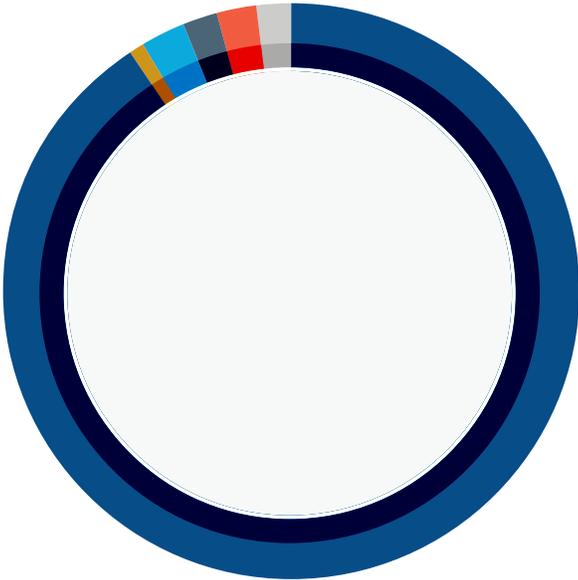
Volunteer Hours  
5,759

Programs  
471

# Financial Report

## Total Revenue

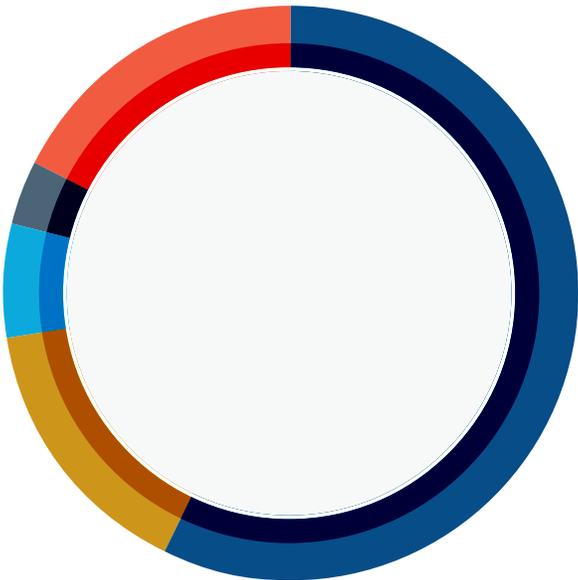
**\$3,762,873**



Library Millage	90.67%
State Aid	0.91%
Penal Fines	2.49%
Fines & Fees	1.78%
Other Revenue	2.35%
Grants & Donations	1.80%

## Total Expenditures

**\$3,762,873**



Operating Expenditures	57.43%
Library Collections	15.16%
Building Overhead	6.38%
Capital Expenditures	3.66%
Funding Future Initiatives*	17.37%

\*Future Initiatives include carpeting, elevator replacement and other large building repairs and maintenance.

