

Annual Report 2020

Portage District Library's Mission:
To inspire learners, enrich lives, and empower our community.

Year in Review



Pandemic Closures, Digital Library, and Virtual Programming

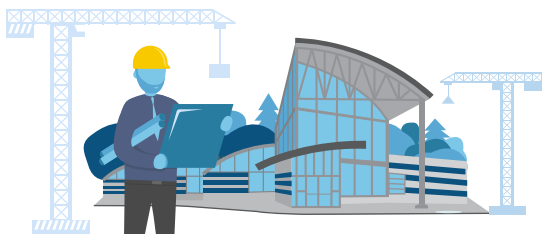
The COVID-19 pandemic brought closures, mandatory stay-at-home orders, and limited access to the library throughout 2020. While we were unable to serve our community in traditional ways, our Digital Library was always available and we implemented curbside pick-up for library materials.

Our dedicated staff didn't skip a beat, finding new ways to reach out to library patrons. We dove head first into the world of creating virtual programs, such as story-times and book discussions. We also made videos of the artifacts from our Heritage Room and created a Cookbook Club on Facebook to stay connected to our community.



PASS Cards

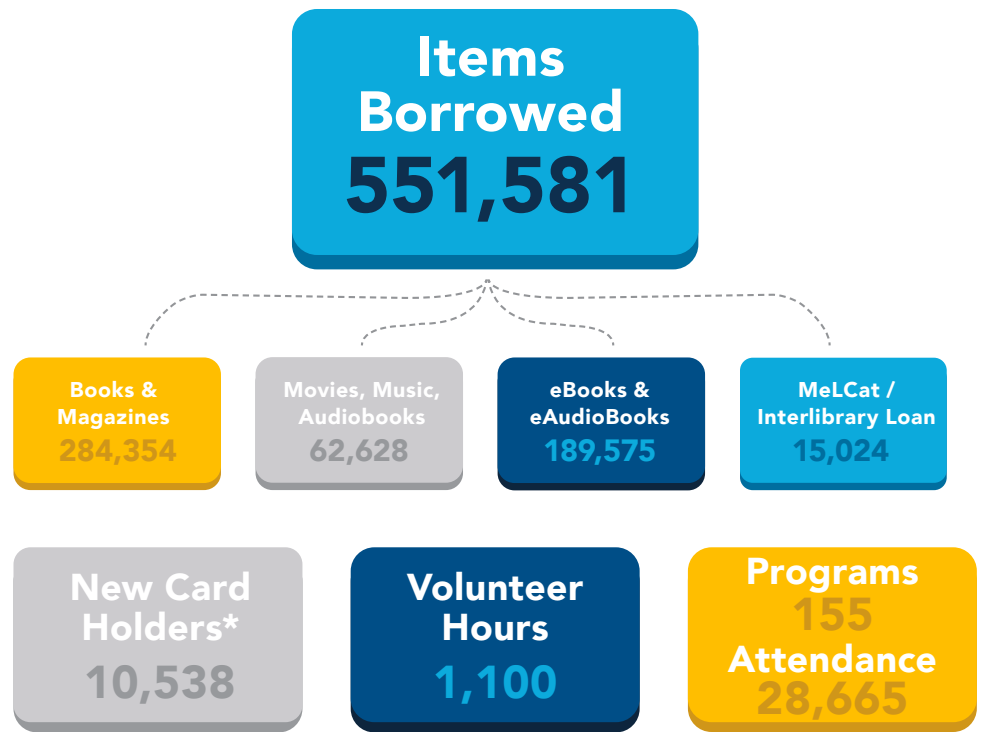
The Pandemic didn't stop us from making big strides by partnering with the Portage Public Schools to create a new way to help every student in our community. The Library PASS (Portage Access for Student Success) card was created to support student education by giving every Portage Public School student easy access to the Portage District Library's resources. All students enrolled in the Portage Public Schools can now use their Student ID number as a library card number to check out materials, use inter-library loan, and access the PDL Digital Library anytime, anywhere.



Finalizing Renovation Plans

The library staff were able to dedicate time to working with our Architecture and Design team to finalize plans for our upcoming renovation project. We collaborated to determine our space needs, analyze layout options, and dream about new services and amenities we could offer while staying on budget. Interior design discussions were held about paint and wall coverings, construction materials, furniture, shelving, signage, and more.

2020 at a Glance:

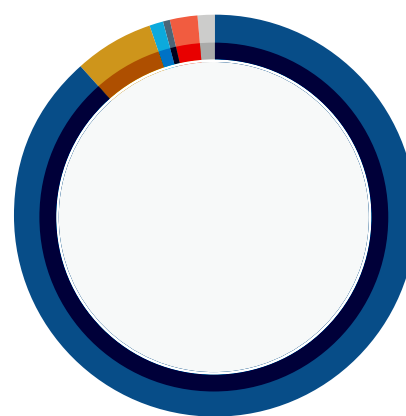


* We had a significant jump in new card holders for 2020 due to adding the students in Portage Public schools as part of our PASS Card initiative.

Financial Report

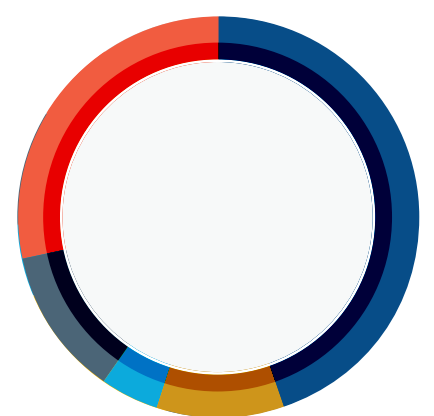
Total Revenue

\$5,426,963



Total Expenditures

\$5,426,963



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|--------------------|--------|
| Library Millage | 88.53% |
| State Aid | 6.37% |
| Penal Fines | 1.05% |
| Fines & Fees | 0.46% |
| Other Revenue | 2.40% |
| Grants & Donations | 1.18% |

| | |
|-----------------------------|--------|
| Operating Expenditures | 44.81% |
| Library Collections | 10.35% |
| Building Overhead | 4.70% |
| Capital Expenditures | 12.02% |
| Funding Future Initiatives* | 28.12% |

*Future Initiatives include open purchase orders and an expansion of facilities.

2020 Library Board

Tom Welsh - **Chair** | Michele Behr - **Vice Chair** | Carol Bale
Jeanne Friedman | Cara Terry | Donna Vander Vries | Ted Vlieg