

MINUTES

From the March 23, 2026
Regular Board Meeting

I. Start of Meeting

II. Roll Call

III. Board Members Present: Board Members Absent: Library Staff Present:

Board Members Present: Ken Baker, Michele Behr, Jeanne Friedman, Cara Terry, Tom Vance, and Linda Whitlock

Board Members Absent: Donna VanderVries (excused)

Library Staff Present: Library Director Christy Klien, Rolfe Behrje, Quyen Edwards, Lawrence Kapture, Abby Pylar, Colin Whitehurst, and Laura Wright

Library Staff Absent: Ben Chee Rob Foti, Steve Rossio

IV. Comments or Requests from the Public, Board Members, or Library Staff

Library Board Chair Jeanne Friedman welcomed everyone to the March 23, 2026 Library Board Meeting. She asked if anyone present had any comments and there were none.

V. Adoption of the Agenda for the Regular Meeting of March 23, 2026

Library Board Chair Friedman asked if there were any changes to the agenda before its adoption and there were none. Friedman asked for a motion to adopt the agenda.

MOTION: It was moved by Trustee Vance and supported by Trustee Baker that the Library Board adopt the agenda for the regular meeting of March 23, 2026. Vote 6-Yes, 0-No, 1-Absent (VanderVries) Motion carried.

VI. Consent Agenda

Library Board Chair Friedman asked if there were any changes needed to the consent agenda for the March 23, 2026 board meeting before its adoption and none were requested.

- A. Minutes of the regular meeting held on February 23, 2026
- B. March 2026 Narrative
- C. Financial Condition for February 2026
- D. Statistical Report for February 2026
- E. April 2026 Program Calendar
- F. MLA Advocacy Update

MOTION: It was moved by Trustee Vance and supported by Trustee Behr that the Library Board approve the consent agenda for the regular meeting of March 23, 2026. Vote 6-Yes, 0-No, 1-Absent (VanderVries) Motion carried.

VII. Monitoring Reports

- A. Asset Acquisition and Disposal Administrative Procedure
- B. Monitoring Report on Executive Limitation: Asset Protection
- C. Monitoring Report on Executive Limitation: Financial Planning & Budgeting

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D. Monitoring Report on Executive Limitation: Financial Condition & Activities

Library Director Klien said this is the Board's annual review and asked if there were any additional questions regarding the Monitoring Reports and there were none.

VIII. Library Director's Reports

A. Final remarks by Library Director for the March 23, 2026 Library Board Meeting.

Library Director Klien gave trustees a heads-up regarding a configuration error that has been identified in Libby and Hoopla. As a result of this issue, some non-eligible patrons (i.e., expired resident members and reciprocal borrowers) have received incorrect access to our digital collection. We will be closing their access in May/June and we anticipate this may lead to an increase in calls and inquiries. A letter is currently being drafted and will be mailed directly to all affected individuals notifying them of the issue. The letter will also direct them to their local library for similar services.

Head of Adult Services Lawrence Kapture offered to provide an estimate for how much that has cost after additional research.

Library Director Klien is working with Business Manager Rob Foti and HR Contractor Stefon Hemphill on FMLA training in anticipation for hitting the 50 employee mark.

Next week is PLA (Public Library Association) conference in Minneapolis. Library Director Klien, Head of Circulation and Technical Services Abby Pylar, and Adult Services Librarian Rachael Wiegmann will also be in attendance.

IX. Process Evaluation

A. Suggestions for Agenda Items to be included on the April 27, 2026 Board Meeting

1. Minutes of the Regular Meeting held on March 23, 2026.
2. Review of Art Exhibit Gift Policy.
3. Review of Programming Policy.
4. Review of Library of Things Policy
5. Report from Board Liaison to the Friends of the Library.
6. Scheduling of mid-year meeting with the Library Director.
7. 1st Quarter Financial Report for FY 2026.
8. 1st Quarter 2026 Strategic Plan Report
9. Monitoring Report on Executive Limitation: Fundraising Activities.

B. Miscellaneous

X. Adjournment

Library Board Chair Friedman said if there was no further business to be considered, that she would accept a motion adjourn the regular board meeting of March 23, 2026.

MOTION: It was moved by Trustee Vance and supported by Trustee Behr that the Library Board adjourn the regular meeting of March 23, 2026.
Vote 6-Yes, 0-No, 1-Absent (VanderVries) Motion carried.

DISPOSITION: The regular board meeting of March 23, 2026 was adjourned at 6:11 PM.

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Recorded and Transcribed by,

A handwritten signature in black ink, appearing to read "Quyen Edwards". The signature is fluid and cursive, with a prominent loop at the end.

Quyen Edwards

Library Board Secretary