MINUTES

From the July 27, 2026
Regular Board Meeting

I. Start of Meeting

II. Roll Call

Board Members Present: Jeanne Friedman, Cara Terry, and Tom Vance and Linda Whitlock

Board Members Absent: Ken Baker (excused), Michele Behr (excused), and Donna VanderVries (excused)

Library Staff Present: Library Director Christy Klien, Rolfe Behrje, Ben Chee, Quyen Edwards, Rob Foti,, Jamie McKinney, Abby Pylar, and Laura Wright

Library Staff Absent: Lawrence Kapture, Steve Rossio, and Colin Whitehurst

III. Comments or Requests from the Public, Board Members, or Library Staff

Library Board Chair Jeanne Friedman welcomed everyone to the July 27, 2026 Library Board Meeting. She asked if anyone present had any comments.

A. Comment from Library Staff Edwards - Edwards commented on the success of the recent Kalamazoo Garden Council Flower Show - Sizzlin' Summer. There were over 300 members of the community who came to view the show, 2 successful youth programs, public garden tours, and lots of positive feedback.

B. Comment from Board Chair Friedman - Friedman commented on the positive interactions at the Lego City dispaly. Trustees agreed it was fun and interesting to greet visitors and hear feedback.

C. Comment from Trustee Vance - Vance commented on the engagement of Adult Services staff at the Zhang Portage Farmers Market. Great job!

IV. Adoption of the Agenda for the Regular Meeting of July 27 2026

Library Board Chair Friedman asked if there were any changes to the agenda before its adoption.

Klien request to move Section 7C - "Final Review of the Preliminary 2027 Budget" to first on the agenda so that Business Manager Foti could be excused. Klein also requested to add the Memo "Fee Correction for Meeting Room Rentals" to Governance Item B.

MOTION: It was moved by Trustee Vance and supported by Trustee Terry that the Library Board adopt the agenda with the changes requested by Library Director Klien for the regular meeting of July 27, 2026. Vote: 4 -Yes, 0-No, 3-Absent. Motion carried.

V. 2027 Budget

A. Final Review and approval of the preliminary FY 2027 Budget and Millage Rate for Public Inspection prior to Public Hearing at the August 24, 2026.

Foti said that new information he received included an additional tax capture of $800. With that minor addition, this is the same budget that was presented at the June meeting. Following Board approval, this proposed budget will be printed for public inspection at the Adult and Youth Information Desks. A posting on MLive Public Hearings will also be completed as required before the August Meeting.

MOTION: It was moved by Trustee Terry and supported by Trustee Vance that the Library Board approve the budget as probosed prior to the Public Hearing on Monday, August 24, 2026. Vote 4-Yes, 0-No, 3-Absent. Motion carried.

VI. Consent Agenda

Library Board Chair Friedman asked if there were any changes needed to the consent agenda for the July 27, 2026 board meeting before its adoption.

A. Minutes of the regular meeting held on June 22, 2026

B. June 2026 Narrative

C. Financial Condition for June 2026

D. Statistical Report for June 2026

E. MLA Advocacy Update

F. August 2026 Program Calendar

G. 2nd Quarter Financial Report

H. Monitoring Report on the Executive Limitation Policy for Minutes and Records Retention

MOTION: It was moved by Trustee Vance and supported by Trustee Terry that the Library Board adopt the consent agenda for the regular meeting of July 27, 2026. Vote 4-Yes, 0-No, 3-Absent. Motion carried.

VII. Governance

A. Internet Policy and Filtering

Library Director Klien said this agenda item is hilighting the requirement put forth by e-Rate to have a discussion about filtering as required. The Library Board needs to affirm that we will apply the filtering standards as recommended so that we can apply for USF eRate funding. At this time, there are no funding changes determined for the program, however we will let the Board know if there are adjustments made to this program.

MOTION: It was moved by Trustee Whitlock and supported by Trustee Terry that the Library continue to maintain CIPA complianceto persuce eRate Funding, and approve the Internet Policy as presented. Vote 4-Yes, 0-No, 3-Absent. Motion carried.

B. Community Meeting Room

Library Director Klien requested a change to the meeting room pricing. There was an error made as the combined rooms should match the individual room prices added together as intended.

Tier 1 - residents and paying member (discounted rate)

Tier 2 - non-library card holders and reciprocal borrowers

MOTION: It was moved by Trustee Vance and supported by Trustee Terry that the Library Board approve the changes to Community Meeting Room Policy as requested. Vote 4-Yes, 0-No, 3-Absent. Motion carried.

VIII. Ends Devemopment

A. Second Quarter 2026 Strategic Plan Report -

Library Director Klien said the staff has been making great progress. Making efforts towards our plan. The Board expressed appreciation for the highlights so that they can follow updates.

B. Technology Plan (2027-2029)

Systems Administration Rolfe Behrje was invited to make his annual Technology Plan presentation. He said that the library has specific goals and objectives recarding technology and is making great progress. We almost have everything to SaS (Software as a Service) which means the library no longer has servers onsite - everything is hosted locally with Secant. Taken initiatives with the USF Funds to modernize the "plumbing" in the network. The library has well managed Wi-fi

The goal is to empower our patrons - mobile app, self checkout - however you want to use the library, we want to make it as convenient as possible. Our technology has been very reliable. Selected not necessarily on the lowest cost, but the best prodcuts for the required service. The more invisible the service is, the happier we are. Its there and it works seamlessly in the background is the goal.

Office 365, Microsoft 365, Windows 365

Website BlueHose Wordpress

Upgrades happen afterhours and with limited downtime.

eMaterials and eServices continue to grow.

Always working to make it better and more resilient systems, especially for those time we have maximum number of users hanging on the network; at times there can be up to 500 different devices using our network.

We are closing in at million circs per year which is pretty outstanding.

IX. Library Director's Reports

A. Final remarks by Library Director for the May 18, 2026 Library Board Meeting.

Klien said it's hard to believe, but Summer Reading 2026 ends next week.

3D printer is ready in Youth Services and is already working and attracting a lot of attention.

X. Process Evaluation

A. Suggestions for Agenda Items to be included on the August 24, 2026 Board Meeting

1. Minutes of the Regular Meeting held on July 27, 2026
2. Public Hearing on the Proposed FY 2027 Budget and Formal Resolution to Adopt the FY 2027 Budget and Set the Amount of Millage Rate to be Levied for the Library
3. Monitoring Report for Executive Limitation on Compensation and Benefits for Library Employees
4. Monitoring Report on Executive Limitation for Treatment of Staff

B. Miscellaneous Items - None

XI. Adjournment

Library Board Vice Chair Behr said if there was no further business to be considered, that she would accept a motion to adjourn the regular board meeting of July 27 2026.

MOTION: It was moved by Trustee Terry and supported by Trustee Whitlock that the Library Board adjourn the regular meeting of July 27, 2026. Vote 4-Yes, 0-No, 3-Absent. Motion carried.

DISPOSITION: The regular board meeting of July 27, 2026 was adjourned at 7:35 PM.

Recorded and Transcribed by,

Quyen Edwards
Library Board Secretary