



Donation Form

Thank you for your donation to Portage District Library! Please print and complete this form. You may bring the form along with your check to any Portage District Library service desk or mail it to:

Portage District Library | c/o Library Director Christy Klien | 300 Library Lane | Portage, MI 49002

Donor Information:

Name: _____ I wish to remain anonymous.

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____ Phone: _____

Gift Information:

Enclosed is a check for \$ _____

Optional:

My gift is in honor of: _____

on the occasion of: _____

OR My gift is in memory of: _____

Please send an acknowledgement to:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Relationship to honoree: _____

Requested use for donation funds: (Please make these checks payable to Portage District Library.)

Adult Services Youth Services Heritage Room Please use my gift for the area of greatest need.

Subject Area of Interest: _____

If you choose to contribute to one of our endowment funds, your donation will be deposited into our account with the Kalamazoo Community Foundation, ensuring financial growth for the library’s future. (Please make these checks payable to Kalamazoo Community Foundation)

General Endowment Fund: Income helps the library address areas of need as they arise.

Grandmother and CIG Endowment Fund: Income benefits children and teens with programs and opportunities beyond the library’s regular operating budget.

For office use only: Donation received by: _____ Date: _____